

MEMORANDUM

TO: Rich Schassburger, Mel Roy, Bob Birk - DOE
 Peter Orntien, Rob Henneke, Arturo Duran, - EPA
 Charlie Hayes - EG&G

FROM: Jeff Swanson, Joe Schieffelin - CDH

DATE: April 27, 1993

Re: Minutes of April 26, 1993 meeting - Future Administrative Action on OU 16

A meeting was held on April 26, 1993, to discuss appropriate future action at Operable Unit 16 (OU 16). In attendance were representatives from the EPA, CDH, DOE, and EG&G (listed above). The following is CDH's understanding of agreements reached as a result of discussions at that meeting:

- 1) to maintain an accurate Administrative Record CDH and EPA will issue a letter officially transferring IHSSs 196 & 197 from OU 16 to OU 5 & OU 13;
- 2) to fulfill the requirements of RCRA and CERCLA and complete the administrative process at OU 16 a Proposed Plan and Record of Decision, and a RCRA Permit Modification will be completed. As suggested by DOE, this process will be completed jointly and cooperatively by DOE, EPA and CDH.

As discussed in the meeting, the Administrative Process is expected to include the following:

- 1) Proposed Plan / Draft RCRA Permit Modification (PP/DRPM);
- 2) 60 Day Public Comment Period;
- 3) Public Hearing (Conducted half way through the Public Comment Period);
- 4) Responsiveness Summary (Addresses Public Comments, Attached to ROD);
- 5) Record of Decision / RCRA Permit Modification (ROD/RPM).

It is expected that the public comment period and public hearing on the PP / DRPM will be concurrent.

The above tasks will be completed by a working group composed of DOE, EPA and CDH staff. The first working group meeting is scheduled for May 19, 1993 at EPA offices. At that meeting the working group will finalize the PP / DRPM and layout schedules for the public comment period and ROD / RPM development. The following tasks are to be completed prior to the first working group meeting:

<u>Due Date</u>	<u>Task</u>
a) ASAP	CDH and EPA will formally transfer IHSSs 196 and 197 from OU 13 to OU 5 and OU 13;
b) ASAP	EPA will make minor modifications to the draft Proposed Plan and circulate a draft proposed Plan to DOE and CDH for review;
c) 17 May 93	DOE and CDH will circulate comments/modifications to the draft PP to group members for review prior to the work group meeting.

ADMIN RECORD